

Green County 4-H Fundraiser Request Form

This form is for county level 4-H committees requesting to conduct a 4-H fundraiser. **ALL Fundraisers must be pre-approved at least one month in advance before selling!** This form must be submitted to the Green County UW-Extension Office in care of the 4-H Youth Development Educator and 4-H Adult Leaders Executive Board for approval at a regularly scheduled board meeting before the fundraiser can be held.

All 4-H committees doing fundraisers are responsible for reading and complying with the following 4-H policies:

-[WI Fundraising Fact Sheet](#)

-[Green County 4-H Income & Expense Procedure](#)

Please also be aware that due to rules of the WI Department of Health Services, the Green County 4-H Adult Leaders Association (which includes all county 4-H committees) are limited to no more than 3 days and/or 3 events of food sales from a non-certified kitchen. This includes things like bake sales and brat sales. Sales of certified, pre-packaged items like pizza or candy bars are not included in this 3 day limit.

<i>Committee Name:</i>	
<i>Leader:</i>	<i>Phone:</i>
<i>Address:</i>	<i>E-mail:</i>

Fundraiser name: _____

What is being sold? _____

Fundraiser Time & Location: _____

Expected income: _____

Please share your purpose for this fundraiser:

Please explain how this committee plans to conduct this fundraiser, and who is in charge of doing what:

(4-H Youth Development Educator and Executive Board use only!)

Date Submitted: ____/____/____ **Current Amount in Committee Budget:** _____

Request: **Accepted:** _____ **Rejected:** _____ **Why?**

Email sent Committee? **Yes** _____ **No** _____ **Date:** _____