

December 17, 2018

To All Potential Monticello School/Community Health and Wellness Fair Exhibitors:

The Monticello School District has sponsored a health fair every other year for the past several years. All health fairs were well attended events that drew people of all ages to participate in a wide variety of demonstrations, on-site health screenings and other activities. It was especially gratifying to see the attendees making personal contacts with people who could help them connect with resources and services to improve their lives.

We are ready to do it again!

The 2019 Monticello Health and Wellness Fair will be held at Monticello Schools on **Thursday, February 21, 2019** and will coincide with our district's Parent-Teacher Conferences.

You have received this letter because you have participated in past health fairs or your business or organization has been suggested as possibly having an interest in participating in our upcoming fair.

As in the past, we will put a great deal of effort into making the 2019 fair FUN and INFORMATIVE for all ages. We plan to have some fitness activities for the kids to do, some healthy snacks for all to enjoy, and we are hoping that other organizations will be willing to sponsor additional games and learning experiences for both children and adults. Booths that offer fun activities or healthy snacks are always a bit hit!

We have found that door prizes for adults and children also add a lot of excitement to the event. We have collected some giveaways, and we are also asking that all of our exhibitors provide some sort of door prize for the event. Having participants fill out entries at your table to win a door prize, large or small, is a great way to build local contacts.

- The event will be held at **Monticello Schools on Thursday, February 21, 2019 from 3:15- 6:30pm in the Rehmstedt Gym**. If you are not able to commit to attending the entire time, feel free to participate as you are able.
- We can provide table space, but extra card tables always seem to come in handy.
- The more you can let us know now as to what you will need, the better. For example, if your organization needs to be against a wall or close to a water source, please give us the details. Advance planning helps to make things run smoothly on fair day.
- Set-up can begin at 2:30 p.m. the day of the fair. If you need to drop off bulky items or if you need to have special equipment delivered for use at the fair, we can accommodate.

- There is no charge for non-profit organizations to participate. We ask that private sector participants make a voluntary donation of \$10 to participate. These funds will be used to help defray the cost of supplies and activities for the kids.
- If you know of businesses or individuals that is interested in participating or that may be willing to make a monetary or material donation to the health fair, please let us know as soon as possible.
- Unable to attend but interested in displaying information? We will set out this display for you! Any materials would need to be dropped off at the main office prior to the fair.
- A flyer is enclosed. Please feel free to display it!

We hope you will join in the fun this year! Simply fill out the enclosed participation form and return it to us no later than February 8, 2019. If you have any questions, please contact Carolyn, RN at the below contacts.

Sincerely,
Carolyn Schwartzlow, RN
Monticello School Nurse
(608) 938-2736
schwacar@monticello.k12.wi.us

Allen Brokopp
Monticello Schools District Administrator

Monticello School/Community Health and Wellness Fair
Exhibitor Participation Form

Please mail or email return by February 8th to:
Monticello School Attn: Carolyn Schwartzlow, RN
334 South Main Street
Monticello, WI 53570
schwacar@monticello.k12.wi.us

Name of Organization _____

Contact Person _____

_____ Yes, we plan to exhibit this year.

_____ No, we do not plan to exhibit this year.

_____ We are interested in making a donation as a sponsor of this event.

_____ We would like to send information to be displayed but will not staff a booth

If you plan to participate, please complete the information below:

Mailing Address _____

Email Address _____

Phone Number _____

Preferred Method of Contact (*circle one*) **PHONE** **E-MAIL** **U.S. MAIL**

Type of Organization (*circle one*) **NON-PROFIT** **PRIVATE SECTOR**

Will you need electrical service? _____

Do you have any other special needs? _____

Please note any special plans, such as specific demonstrations, health assessments, etc. you are planning. (This will help us plan accordingly and to list activities in our publicity.)

**2019 Monticello School/Community
Health and Wellness Fair**

Thursday, February 21, 2019

3:15 – 6:30pm



Monticello Schools – Rehmstedt Gym

**There's something for EVERYONE - Parents, Children,
Community Members, Senior Citizens**

And it's all *FREE!*

Demonstrations - Samples - Games

Door Prizes - Kid's Activities

On-site screenings

Services

Health and Wellness Resources

**Who knew taking good care of yourself could be
*so much fun?***

Contact the school at 938-4194 for further information