

4-H Horse Committee Meeting

Tue. Oct. 12, 2021 – 6:30-7:30pm

AGENDA & Minutes

- I. **Welcome & Introductions**
 - a. Name & 4-H Club
 - b. What “sparks” your interest most about horses?
 - c. In Attendance were: Briana Froseth (A - Clarno), Carla Melvin (A – Decatur), Emileigh Dallman (Y – Jolly Mixers), Cheri Dallman (A – Jolly Mixers) & Jordan Lerch (Y – Juda Jolly Juniors)

- II. **Committee Purpose** – To give youth opportunities to explore and learn about something they really care about, as it relates to the 4-H Horse & Horseless Horse Project. This may include opportunities to learn about care, selection, management, health, marketing and careers in the equine industry, as well as basic principles of animal science by caring for, working with, keeping records of or owning a horse.
 - a. Brainstorming Activity: Brainstorm –
 - i. Learn what?
 1. Trail obstacles (overcoming, practice)
 2. Saddle Fit (finding the right fit – English/Western)
 3. Different styles of riding and what the classes for each are
 4. Halter/Showmanship (how to fit a halter, how to train halter horse, patterns)
 5. Health (vaccinations, supplements, deworming)
 6. Horse care topics from farrier to feeding
 7. Safety, classes, styles of riding, training for your horse
 8. Skills (safety, how to win)
 9. Topics (Western)
 10. Grooming for show (banding, clipping, etc.)
 11. Rules for each class
 12. New members/first time members (more information on little things)
 13. What the different classes are about
 14. Safety skills
 - ii. Explore how?
 1. Group activities (Example: Arena Setup – food, clinic, speaker)
 2. Small open fun shows
 3. More clinics with well known people (with or without horse)
 4. Clinics with horses and no horses
 5. Go to open shows to watch and observe
 6. New members paired with old members

- III. **Financials** – current balance: \$2,375.98
 - a. Any outstanding expenses?
 - i. Monroe Engraving – Speed Show Trophies - \$168.00 - (Exceeds pre-approved budget) Motion to approve paying this expense by Jordan Lerch and second by Briana Froseth. Motion passed.

- IV. **Committee Expectations** (see [Committee Best Practices](#))
 - a. Provide an *inclusive and supportive* environment, where youth and adults can express their ideas and concerns.
 - b. Youth and adults *work together* to make decisions and take action on important issues related to their committee purpose.
 - c. *Plan and communicate* 4-H project opportunities early enough to be promoted via both email and newsletter (newsletter deadline: Oct. 15th, Dec. 15th, Feb. 15th, April 15th, June 15th, Aug. 15th)
 - d. *Be good stewards* of 4-H funds, noting that all 4-H funds are public funds and must support educational programming for youth.

- V. **Program Goals & Planning for 2021-2022 4-H Year**
 - a. Prioritizing Activity – What topics and opportunities... Most spark our interests? Meet our needs? Best utilize available time, talents & resources of adult & youth leaders?
 - i. **Goal 1** – Provide educational opportunities that address key learning topics identified in brainstorming process:
 1. Safety
 2. Clarifying Horse Show Classes (different rules, tack, grooming, patterns, dress, etc.)
 3. Clinics on Riding Styles and Driving
 4. Horse Care & Health
 - ii. **Goal 2** – Improve project opportunity planning and communication, so families are more informed and sooner about what opportunities are available to them.
 - iii. **Goal 3** – Reach out to first and second year families to welcome them and help them feel more informed and included.
 - b. Planning – What timelines do we need to meet these goals? Who can help us achieve these goals? What are our next steps?
 - i. Committee needs to work to recruit additional committee members to attend upcoming planning meetings.
 - ii. Tentative timeline
 1. Finalize Kick-off Meeting date & location by Dec. 15th (to be included in January newsletter)
 2. Finalize Horse Educational Calendar by early January
 3. Project mailing sent to members after January 15th
 4. Kick-off Meeting in early February
 - iii. Additional ideas discussed...
 1. Tack Sale – considering various time and location options. Ellen will follow up with Kelly Butler to see if this is an event she would still like to help with.
 2. Movie Night w/ maybe additional education on horse show classes
 3. Increase emphasis on High Point program

- VI. **Other Business**
 - a. 2021 Horse High Point Winner Selection – When do we recognize? [February Kick-off Meeting](#) Who can lead on purchasing prizes? [Jordan & Briana](#) agreeing to work together on this. They will explore prize options prior to the next meeting, staying within the approved budget of \$200

VII. **Future Committee Meetings**

- a. When and how often does the committee need to meet? [Meet more often for the next couple of months, with the hope of meeting less often once past this primary planning period. The next two meeting dates will be...](#)
 - i. [Wed. October 27 @ 6:30pm - In-person Meeting - Room 1 Justice Center](#)
 - ii. [Wed. Nov. 17 @ 7:00pm - Zoom Meeting - register for connection info at:
<https://bit.ly/4HHorse111721>](#)
- b. What items need to be on the next committee meeting agenda?
 - i. 2022 4-H Horse Committee Budget
 - ii. High Point Program

VIII. **Elect committee leadership (chair, secretary, & financial secretary) – [tabled for next meeting](#)**

- a. Chair
 - i. Primary contact with the Extension office and staff
 - ii. Arranging and leading committee meetings, as needed through the year.
 - iii. Notify 4-H staff of committee meetings, so they can be added to the 4-H calendar and Justice Center calendar if needed
- b. Secretary
Take notes, and submit [committee minutes](#) to Extension within 2 weeks after meeting.
- c. Financial secretary
 - i. Help committee draft and approve a committee budget
 - ii. Keep track of budget and finances, making sure that balances match the records of the 4-H Adult Leaders' Treasurer (see [Committee Income & Expense Procedure](#))
 - iii. Insure that expenses are either pre or post approved by committee before submitted for reimbursement. Submit expenses promptly throughout year. (see [Expense Reimbursement Form](#))

IX. **Any other business**

- a. [Ellen handed out a printed copy of the current Wisconsin 4-H Horse Policies, which can be found online at:
<https://4h.extension.wisc.edu/resources/wisconsin-4-h-policies/4-h-project-and-activity-policies/>](#)

X. **Adjourn**