# **4-H Recognition Committee**

September 27, 2021

# COMMITTEE MEMBERSHIP

- Christina Johnson, Next Generation (Term Expires: 2021 2nd term)
- Deb Myers, Next Generation (Term Expires: 2021 2nd term)
- Stacy Leitner, Cheese Country Clovers Financial Secretary (Term Expires: 2022)
- Krista Bethke, Cheese Country Clovers (Term Expires: 2022)
- Tyler Sievers, Clarence Bridge Pioneers (Term Expires: 2023)

**PURPOSE** – This committee is responsible for coordinating and supporting the county-level recognition of 4-H members and volunteers. Recognition in 4-H is focused on the encouragement and support for learning. It comes as a result of participation in and providing of educational experiences.

## AGENDA

- 1. Call meeting to order & Introductions In attendance were Christina, Deb, Stacy, and Tyler, plus Ellen
- 2. Financial Report:
  - a. Budget = \$1,600.00 (July 1, 2021 June 30, 2022)
  - b. Expenses to Date = \$295.00
  - c. Current Balance = \$1,305.00

#### 3. 4-H Member Recognition

- a. 4-H Historian Book complete 2 comment forms
  - i. 2019 4-H scrapbook kit \$8.95 + shipping
  - ii. Motion to approve 2021 Historian award budget of \$8.95 + shipping, made by Deb & seconded by Stacy. Motion carried
- b. 4-H Record Books
  - i. Confirm Pin Awards
    - 1. None are Gold or Emerald pin eligible
  - ii. Select Award Items/Price Range
    - 1. First Year Record Book (8)
      - a. 2019 Lanyard \$2.50
      - b. 2021 Lanyard ~\$2.50
    - 2. Outstanding Record Book (16)
      - a. 2019 magnetic memo clip \$3.75
      - b. 2021 magnetic memo clip (heavy duty w/ name & year) ~\$4.25
    - 3. Project Awards (48)
      - a. 2019 magnet \$2.50
      - b. 2021 Pins from Shop 4-H \$3.25 + shipping
    - 4. Project Category Award (9)
      - a. 2019 trophy \$12.00

- b. 2021 trophy \$15.00 (hand size, don't look cheap, personalized with name, year and category
- 5. Participation Pins Bronze: (4) & Silver (1)
  - a. 2019 pins \$2.50
  - b. 2021 pins \$2.50
- 6. Motion to approve a Record Book award budget to cover the awards as identified in #1-5 was made by Deb and seconded by Christina. Motion carried.
- iii. Discuss Updates to Record Book Templates
  - 1. Parent Comments (see end of agenda)
  - 2. Cloverbud Record Book Suggestions
    - a. Tell about one thing you took to the Fair
  - 3. Minimal Record Book Suggestions
    - a. Change the photo box on the cover page to a square
  - 4. County Record Book Suggestions
    - a. Outstanding Record Book need to clarify and emphasize that a book must have Support Materials in the 4-H Activities section and at the end of every 4-H Project section to qualify.
      - i. Is "Support Materials" the clearest terminology?
    - b. Outstanding Record Book Project titles and tabs must match official 4-H Project Names (see self-nomination for). Examples:
      - i. Home Environment, not Home Furnishings
      - ii. Art, not Cultural Arts
      - iii. Scale Models, not Farm Display
      - iv. Aerospace, not Mechanical Science
    - c. Project Financial Note that income should include County Fair premiums (see Fairbook for premium levels in each department)
    - d. Project Award Evaluation Form Separate out Pre-Project
      Planning to clarify 1 pt for Want to Learn, 1 pt for Who Support,
      & 1 pt for Youth Leader
    - e. Self-Nomination Form Change it to a checkbox process for identifying up to 4 projects for award consideration
    - f. Anything else???
      - i. Boxes, no lines, so font is consistent
      - ii. Use program where youth can spell check
      - iii. Is there a way to require certain fields?
- c. Leader Anniversary Awards 2020 & 2021

- i. Do we recognize just the 25 and above anniversaries from 2020, or all of them?
  - 1. 2020-201: 20 yr 1, 25 yr 1, 30 yr 1, 35 yr 1
  - 2. 201-2022: 20 yr 1, 25 yr 0, 30 yr 1, 35 yr 1, 40 yr 1
  - 3. 25 yr = Resin plaque from Monroe Engraving, \$14 each
- Motion to approve recognizing 2020 and 2021 anniversaries, including a 25 year Leader Anniversary Award, with a budget of \$15 was made by Deb and seconded by Stacy. Motion carried.
- d. 4-H Awards Ceremony Saturday, November 13th @ 1:30pm
  - i. Set-up volunteers & time 2pm on Friday
  - Food & Refreshments? Send home goodie bags with everyone. Prepare 75 bags, with a budget of \$200. Motion by Tyler and seconded by Deb. Mation carried. Deb will take the lead on this project.
  - iii. Door prizes? Give away 4-H signs 1 for every 10 people in attendance
  - iv. Volunteers to announce (Tyler), photography (Dawn), hand-out (Christina & Stacy) & sort awards (Deb)

## 4. Election of 2020-2021 Officers (chair, secretary & financial secretary) - Table to next meeting

- a. Chair
  - i. Determining how to set next meeting date
  - ii. Arranging and leading committee meetings, as needed through the year.
  - iii. Notify 4-H staff of committee meetings, so they can be added to the 4-H calendar
- b. Secretary
  - i. Take notes, and submit <u>committee minutes</u> to UWEX within 2 weeks after meeting.
- c. Financial secretary
  - Keep track of budget and finances, making sure that balances match the records of the 4-H Adult Leaders' Treasurer (see <u>Committee Income & Expense</u> <u>Procedure</u>)
  - ii. Insure that expenses are either pre or post approved by committee before submitted for reimbursement. Submit expenses promptly throughout year. (see <u>Expense Reimbursement Form</u>)
- 5. Any other recognition needs or issues to discuss?
- 6. Tentative Timeline of Future Meetings

#### Parent Comments

• Parent of 4th & 5th grader - Learned a lot this year in regards to maintaining a record book financial sheet as the projects were planned, executed and presented.

- Parent of 6th grader She completed the record book on her own, with very little in the way of parental encouragement aside from setting out a specific time of the day when she should be working on it.
- Parent of 3rd grader Having a 3rd grader fill something like this out is crazy. Most of this has nothing to do with them. Very disappointed this is required in 3rd-5th grades. No a happy parent.
- Parent of 5th grader He found the paperwork to be a struggle, but persevered.
- Parent of 7th grader I am so proud of her decision to tackle this version of the record book versus the minimal one. She has learned so much in her first 4-H year. What a great project to end with!
- Parent of 4th grader I think this Record Book process has helped her think about what she learned this year and what new experiences she would like to pursue next year.
- Parent of 3rd grader Creating her record book was a difficult process, as she prefers the outdoor, hands-on portion of her project verses record keeping. With a lot of positive coaching, she worked hard and got it done. Next year will be better because she knows what to expect.
- Parent of 4th grader I am very proud of the time and effort that she put into her projects and record book.