

Executive Board Meeting - 8/28/23

Attendees: Deb Myers, Coreena Storkson, Ann Goers, Tyler Seievers, Dawn Smith, Josh Montgomery, Mirielle Smith, Stacy Leitner and Megan Leitner

Meeting called to order by Dawn Smith at 6:19 pm.

No quorum as of 6:20 pm. Quorum reached at 6:25 pm.

No additional to the agenda.

The secretaries' report was present as printed. Tyler noted that part of the minutes were missing under "Organizational Planning and Policy Mgmt" under the "More communication doesn't necessarily mean" and should add "people read or hear the communications". Tyler made a motion to approve minutes with the addition. Stacy approved. Motion carried.

Treasurers Report present by Josh and Coreena for June and July. There were no changes. Emily moved to approve the Treasurer's Report and Mirielle Smith Seconded. Motion carried.

Jr Leaders Treasurers report given by Deb. The balance as of the meeting was \$15,249.00.

- **Raising & Managing 4-H Funds**

- Request to Solicit Donations by 4-H Shooting Sports Air Rifle Sub-Committee. They are looking to expand the Air Rifle Project to provide a more successful experience for 3<sup>rd</sup>-4<sup>th</sup> grade students. They just meet to go over fundraiser ideas and also ways to incorporate the changes to better engage youth of all ages and abilities.
- Request for Mini Grant approval for Dougherty Creek - \$76 – club picnic (19 members). It was moved by Stacy and Seconded by Mirielle to approve the grant. Motion carried.
- 2023-2024 4-H Adult Leaders Budget follow-up.
  - Can the 4-H Adult Leaders cover Extension's portion of the expenses until after December 1<sup>st</sup>? It was unanimously agreed by the Executive Board that we should cover the expenses needed for the Extension Office until December 1st. It would be recommended to the Adult Leaders that the Executive Board meet for the vote.
  - Club Mini Grants & Project Mini Grants be moved to their own Committee accounts so that tracking would be easier? A motion was made by Mirielle to move to their own account to allow better tracking. The motion was seconded by Ann. Motion carried.
- Outstanding Checks Ellen and and Coreena
  - Check #2703 to GCSFDE for \$121.57 has verbally requested the check be reissued. Can the Executive Board approve this? Emily moved to reissue the check and Mirielle seconded the motion. Motion passed.
  - Other Outstanding Check – In September, Sam will work with Correna to send out the Outstanding Checks letter that Debbie provided to any outstanding check holders. How do we handle it if we don't hear back? A new letter will have verbiage that will cover the legality of what will happen to the funds if we do not hear back from the payee.

- **Organizational Planning & Policy Management**

- 2023-2024 4-H Executive Board

Timeline for 4-H Junior Leader transition of officers. Debbie had mentioned that the elections are usually held in January and installation in February. A concern was brought about that Jr Leader board members not attending Adult leaders Executive board the adult leaders meeting. It was suggested that the election be moved to allow for better participation. It was discovered that a couple of youth members may not be getting the email's meeting notifications. The lack of attendance on occasion has made it difficult to have a quorum. Debbie mentioned that some emails may not be correct. She will work with the Jr Leaders Board and make sure she checks emails and ensures it gets communicated about the importance of being at the meeting or finding a replacement if they are unable to attend.

- 2023-2024 4-H Charter for the 4-H Adult Leaders due November 1st

- 2023-2024 Meeting Schedule- It was discussed and agreed that we should hold the meeting in March and April to be a Zoom only meetings.

Progress on 2022-2023 Goals - Ellen said we need to start prepping SMART Goals for the next year to be done in the October meeting

- **County Level Programs & Committees**

- Ellen added that she is adding youth self nomination to the Fall Committee Nominations for & Elections. Ellen recapped the upcoming deadlines. She mentioned that last year's Cloverbud goal to arrange a event for Cloverbuds families where parents can learn about becoming and adult volunteer unfortunately did not happen.

- **Next Meeting Date** - Monday, October 2, 2023 @ 6:15pm

A motion was made by Emily to adjourn the meeting and Mirielle seconded the motion. Motion carried meeting was adjourned at 7:10 pm