



Green County 4-H Executive Board

Presidents

Dawn Smith

Washington Center

Jackie Nusbaum

Next Generation

Vice

Presidents

Ann Goers

Washington Center

Secretaries

Katy Dickson

Browtown Busy Beavers

Treasurers

Correna Storkson

Washington Center

Abbi Andrews

Next Generation

Members At

Large

Stacy Leitner

Clarno

Tyler Sievers

Clarence Bridge Pioneers

Mara Dickson

Browtown Busy Beavers

Skye Dickson

Browtown Busy Beavers

Emily Goers

Washington Center

Brooke Mueller

Clarence Bridge Pioneers

Mirielle Smith

Washington Center

Jr. Leaders

Advisor

Debbie Myers

Next Generation

Extension

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Executive Board Meeting Agenda

October 2, 2023 – 6:15-7:15 PM

AGENDA

1. Call Meeting to Order: Dawn Smith
2. Additions to the Agenda
3. Secretary's Minutes:
4. Treasurers' Reports:
 - a. Junior Leaders: INCOME EXPENSE BALANCE – Abbi Andrews
 - b. Adult Leaders: INCOME EXPENSE BALANCE – Correna Storkson
- Business:
5. Raising & Managing 4-H Funds
 - a. Outstanding Checks – Update on process
 - b. Restricted Funds – Update on balances
 - c. Annual Financial Audit of 4-H Junior Leaders & 4-H Adult Leader – Update on process
6. Organizational Planning & Policy Management
 - a. 2023-2024 4-H Charter for the 4-H Adult Leaders
 - i. 2023-2024 Meeting Schedule
 1. Fair Entry will be April 20-May 20, 2024. Does this impact when you want to meet?
 - ii. Progress on 2022-2023 Goals
 - iii. 2023-2024 SMART Goals
7. County Level Programs & Committees
 - a. Fall Committee Nominations (Cloverbud, Recognition, Promotion, Fundraising & Camp Financial) & Elections
 - i. Nomination deadline – Sept. 14 – *(Only got two – Next steps?)*
 - ii. Voting Window – Sept. 15-21
8. County Level Recognition
9. Future Agenda Topics for Joint Junior & Adult Leaders Executive Board meetings
10. Next Meeting Date - Monday, November 6, 2023 @ 6:15pm
11. Adjourn



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6.b.i. 2023-2024 Meeting Schedule (*proposed*)

- Mon. October 7, 2023 6:15pm – 4-H Executive Board (In-person only)
- Mon. November 6, 2023 6:15pm – 4-H Executive Board (Zoom & In-person)
7:30pm – 4-H Adult Leaders (Zoom & In-person)

- December – None
- Mon. January 1, 2024 6:15pm – 4-H Executive Board (Zoom only)
7:30pm – 4-H Adult Leaders (Zoom only)
- Mon. February 5, 2024 6:15pm – 4-H Executive Board (Zoom only)
- Mon. March 4, 2024 6:15pm – 4-H Executive Board (Zoom only)
7:30pm – 4-H Adult Leaders (Zoom only)
- Mon. April 1, 2024 6:15pm – 4-H Executive Board (In-person only)
- Mon. May 6, 2024 6:15pm – 4-H Executive Board (Zoom & In-person)
7:30pm – 4-H Adult Leaders (Zoom & In-person)
- Mon. June 24, 2024 6:15pm – 4-H Executive Board (Zoom & In-person)
7:30pm – 4-H Adult Leaders (Zoom & In-person)

- July – None
- Mon. August 26, 2024 6:15pm – 4-H Executive Board (Zoom & In-person)
7:30pm – 4-H Adult Leaders (Zoom & In-person)

- September – None

6.b.ii Progress on 2022-2023 Goals

- Program Quality
 - Goal - Improve the separation of duties related to the financial procedures and improve documentation of procedures.
 - Steps Taken – Created a process by which all funds collected are deposited by a designated Executive Board Member-at-Large, while funds dispursed remains that responsibility of the Executive Board Treasurer. Both processes occure on a semi-monthly basis, between which time expense requests and income are held in a safe at the Extension Office..

- Expanding Access
 - Goal - Offer by April an event for Cloverbud families, where parents can learn about becoming volunteers.
 - Steps Taken – This specific goal did not happen, but instead a in-person VIP training was held to co-inside with a 4-H Projet Day event for youth in 3rd-8th grade. Three adults attended the training; one of which completed the rest of the training process.

6.b.ii 2023-2024 SMART Goals

- Program Quality
 - Goal One: Retain membership by % and increase membership in the group by % by (date).
 - Goal Two: % of members will complete a demonstration, a project talk, or lead a project meeting on a spark at a Club/Project meeting by (date).
 - Goal Three: Youth officer team will work with an adult to create and prepare an agenda for % of the meetings for the year.
 - Goal Four: % of meetings will include all three components of an effective meeting. (Education, Recreation and Business)
 - Goal Five: Our club will have a project leader provide a minimum of hours of hands on project learning for % of projects with more than 5 youth enrolled by the end of the 4-H Year.
 - Goal Six: % of our members will identify a spark and complete at least one project.

- Write Your Own:
- Expanding Access
 - Goal One: Our members will implement new techniques to meet the needs and interests of a more diverse group of youth by (strategy) by (date).
 - Goal Two: Our members will help make our club more inviting, accessible, and reflective of diverse cultures by (strategy) by (date).
 - Goal Three: Our members will help new members feel welcome and create a feeling of belonging by (strategy) by (date).
 - Goal Four: Our members will gain a better understanding of different cultures in our club and community by (strategy) by (date).
 - Goal Five: To spark interest in 4-H, our members will develop a (marketing resource) that highlights member learning, service activities, and how to join 4-H by (date). The (marketing resource) will be distributed/ displayed at locations, like (location), that serve community members not generally familiar with 4-H. (including [underserved population]).
 - Goal Six: Our members will organize/participate in (number) community events to spark interest in 4-H and make the 4-H known to others within our community. The community events will include (specific events) by (date).
 - Write Your Own: