

Green County 4-H Executive Board Meeting

1/1/24 - ZOOM Mtg.

6:15pm - Meeting called to order by President Dawn Smith

Secretary's Report: submitted by Katy Dickson

Motion to approve by Mirielle and seconded by Abbi

Treasurer's Report: submitted by Corrina

-Creation of several new accounts (mini-grants and American Spirit trip)

-shifting of funds was covered on the report due to the creation of new accounts

- lots of activity in the Shooting Sports was noted due to donations and active

program and their commitment to spending down excess funds

Motion to approve the report by Jackie with a second by Emily; motion passed

Jr. Leaders Treasurer's Balance of \$10,654.27 reported by Deb M.

Raising and Managing 4-H Funds

- Annual Audit of 4-H Adult Leaders - an additional auditor provided feedback in order to assist in making the organization compliant with state guidelines

- 4-H Expense Form (DocuSign has been purchased and is in use)

- discussion relating to the appropriate procedures ended with deciding that

... ▪ If line item is overseen by a committee, then the committee financial secretary or committee chair are asked to sign the form ▪ If the line item is not overseen by a committee, then the expense must have been approved as part of the budget or at an Executive Board or Adult Leaders meeting, in which case an appointed member of the Executive Board is asked to sign the form (with the Board President serving as a back-up in the case of a conflict of interest).

Motion by Skye and second by Murielle; motion passed

- Request for extension of 4-H Travel Scholarship to new/existing members

- Discussion on whether or not to allow the extension/re-opening of the travel scholarship opportunity took place. An electronic poll was taken and the majority thought that the value of the travel experiences is worth extending the scholarship opportunity to as many members as possible even if they missed the deadline (new or existing 4-H members)

- Clarification as to whether or not Mini-Grants for Travel experiences are tied to the scholarship process - (\$50 per member per trip). Discussion came to an agreement that the two are indeed tied to each other. Motion by Emily, second by Mara; Motion passed.

- Colony Brands Donation of \$3,341.10 - discussion as to how to distribute those funds. Members decided to present Adult Leaders with the proposal to put \$2400 towards the Club Mini grants (\$5/member), \$800 to Project Mini Grants, and \$141.10 to the Mini-Travel grants. Motion by Ann, seconded by Deb; motion passed.

- A request was made by Ellen for financial support to 4-H Project Days (3/23 & 6/8) and this money would come from the Project Mini Grant account. Motion by Stacy L. and second by Mirielle; motion passed.

County Level Project Committees

- Please help recruit presenter for either day of 4-H project days (3/23 and 6/8)
- Area Animal Science Day (6/19 & 6/20)
 - 4-H Adult Leaders will be the fiscal agent
 - Coordinating committee for all 6 animal species is in the process of being arranged
 - Seeking committee members to organize the days logistics/meals and coordinating with the Extension office
 - Motion to set up a committee account: Motion by Mirielle, second by Jackie; motion passed.

Next meeting 2/5/24

Motion to adjourn by Mirielle S., second by Ann G., Motion passed

Meeting adjourned at 6:15 p.m.

Submitted by Katy Dickson

Attendees: Emily G.	Jackie N.	Debbie M.	Skye D.
Katy D.	Ellen A.	Ann G.	Sophie
Dawn S.	Abbi A.	Mara D.	Stacy L.